

Emergency Action Plan –Bosworth Water Trust OWS

One Emergency Action Plan (EAP) must be completed for the venue. If any EAP details change, a new EAP form must be completed with the new details immediately.

Location of the nearest telephone:	Waterfront café and shop. Also payphone in the park.
Location of the nearest first aid qualified person:	Waterfront shop Can be contacted or life guard hut when available.
Location of first aid equipment:	Waterfront shop and club spotters.
Actions in case of emergency	
<ul style="list-style-type: none">▪ Stay calm but act swiftly and observe the situation. Is there danger of further injuries?	
<ul style="list-style-type: none">▪ Listen to what the injured person is saying.	
<ul style="list-style-type: none">▪ Alert the first aider who should take appropriate action for minor injuries.	
<ul style="list-style-type: none">▪ In the event of an injury requiring specialist treatment, call the emergency services.▪ Emergency services can be contacted via the lead coach (mobile phone) or via the Waterfront pub. Dial 999 to contact emergency services. Tell the emergency services that the address for the injured party is: Market Bosworth Water Trust An able bodied person should be at the entrance to the Park to meet the ambulance.▪ The able bodied person will direct the ambulance to the injured party via the safest route.	
<ul style="list-style-type: none">▪ Deal with the rest of the group and ensure that they are adequately supervised.▪ All non-injured members of the party must collect all belongings and proceed to the Waterfront shop and await further instructions.	
<ul style="list-style-type: none">▪ Do not move someone with major injuries. Wait for the emergency medics.	
<ul style="list-style-type: none">▪ Contact the injured person's parent/carer.	
<ul style="list-style-type: none">▪ Complete an incident/accident report form (can be found at site or on the website) and send to the secretary of the club.	

Notes:

